

STANDING ORDER MANDATE

Please complete the standing order and the Gift Aid declaration if applicable, and send to: OTKF, 150 Headley Way, Oxford, OX3 7SZ; or scan and email to payments@otkf.org.uk

To: (Your Bank Name): _____

Branch Address: _____

_____ Postcode _____

ACCOUNT TO BE DEBITED

Sort Code: _____ - _____ - _____

Account Number: _____

Account Name: _____

Please debit the sum of: £ _____

Amount in Words: _____

To be paid: Monthly Quarterly Annually

Commencing: _____ / _____ / _____
DD MM YYYY

continuing payments until further notice, to the following beneficiary:

Account Name: OXFORD TRADITIONAL
KNOWLEDGE FOUNDATION

Bank: THE CO-OPERATIVE BANK

Sort Code: 08-92-99 Account Number: 65379336

SIGNATURE(S): _____

DATE: _____ / _____ / _____
DD MM YYYY

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Make your donation more valuable. If you are a UK taxpayer, we can claim 28% more at no additional cost to you, by your simply completing the declaration below. You must pay income tax at least equal to the amount that OTKF will reclaim on your donations during the tax year – currently we are able to reclaim 28p for each £1 you give.

If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration by simply informing us of the change.

If you pay tax at the higher tax rate, you can claim further tax relief in your self-assessment tax return.

Name: _____

Address: _____

_____ Postcode _____

Claim Gift Aid: I would like OTKF to treat all donations I have made since 6 April 2010, and all future donations, as Gift Aid donations, until further notification.

SIGNATURE(S): _____

DATE: _____ / _____ / _____
DD MM YYYY